

### **How to Prepare for an efficient and time effective move:**

1. Ensure that both the furniture and the hallways are clear of boxes.
2. For safety, please consider having your children and pets out of the way of the movers; they will be carrying heavy objects and moving freely throughout your home to the truck.
3. If there are items in your possession that are damaged and/or have loose components, please inform the movers so they can accommodate this. This will also reduce the chance of an item being damaged.
4. Dressers, night tables, wall units, buffets and other furniture with drawers should be emptied. Ideally all drawers will be emptied prior to the movers arriving.
5. Pack all items on your desk; this will ensure that items are not misplaced and/or damaged.
6. In order to prevent moisture from damaging and/or rusting your freezer, if this item is being moved to a concrete floor, you might want to consider some 2 x 4 runners under the freezer.
7. Freezers and fridges need to sit for at least one hour before they are plugged in. This ensures that the freon becomes settled before they are plugged in for use. Don't forget to put a reminder on your phone to plug in your freezer and fridge after the movers have left.
8. If your move is into an apartment building, you will need to arrange the elevator with the superintendent. They will then put the elevator on Service for the movers at an arranged time.
9. Make sure that all boxes have been secured properly with packing tape. Small boxes should be used for heavier objects and boxes ideally are labelled on the sides rather than the top. This is ideal for you in locating them at the end of the job as well as for the movers.
10. Any loose gardening, cleaning supplies and/or sporting equipment, ie. brooms, skies, mops, etc., can be bundled together using tape.
11. If your house has a crawl space and/or basement, any items from these areas can be moved to a more convenient location. This will make their loading faster and more convenient for the movers.
12. Please inform the moving company prior to your move date if you have any of the following items: safe, piano and/or any other item that you may deem to be especially heavy and/or fragile
13. No liquids will be able to be transported in our truck. This includes but is not limited to: fuel, flammables, paint, propane tanks and/or lawnmower/snowblowers (if you have these, the tanks must be emptied prior to their move)
14. Consider having someone at the new location for the day of the move and for when the movers are estimated to arrive at your new location. This will ensure that all furniture can be placed where you want it. All boxes are your responsibility for unpacking.
15. The final bill will be based on the total number of hours worked + HST. Total payment is required upon completion of the job. Please have a cheque made out to Neon Transport or an e-transfer can be made to [office@neontransport.net](mailto:office@neontransport.net).
16. If you have any specific questions about preparing for your move, please do not hesitate to contact the owner, Zoltan Marton. He will be happy to ensure that you feel prepared and aware of what is required at your end to ensure that your moving day is a stress free experience!

**519-835-6366**